



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

"Jefferson County: Responsible government
advancing quality of life"

***REVISED 10-02-2018

MEMORANDUM

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: September 27, 2018

SUBJECT: JEFFERSON COUNTY Meetings – Week of October 1, 2018

Monday October 1, 2018	No Scheduled County Meetings		
Tuesday October 2, 2018	<p>**Finance Committee (Agenda Revised)</p> <p>Aging and Disability Resource Center Advisory Committee (ADRC)</p>	<p>8:30 a.m.</p> <p>1:00 p.m.</p>	<p>Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson</p> <p>Human Services 1541 Annex Rd, Jefferson</p>
Wednesday October 3, 2018	<p>Building and Grounds Committee</p> <p>***Lower Spring Lake Protection & Rehabilitation Lake District Board</p>	<p>8:30 a.m.</p> <p>1:00 p.m.</p>	<p>Jefferson County Courthouse 311 S. Center Ave, Rm 112, Jefferson</p> <p>Jefferson County Courthouse 311 S. Center Ave, Rm 113, Jefferson</p>
Thursday October 4, 2018	Fair Park Committee	8:30 a.m.	Fair Park Activity Center 503 N. Jackson Ave, Jefferson
Friday October 5, 2018	<p>WI Counties Utility Tax Association (WCUTA)</p> <p>**WI River Rail Transit Commission (WRRTC)</p> <p>Solid Waste Air Quality Committee – Clean Sweep</p>	<p>10:30 a.m.</p> <p>10:00 a.m.</p> <p>3:00 p.m.</p>	<p>WCUTA Office 22 Mifflin St, Madison</p> <p>Dane County Highway Garage 2302 Fish Hatchery Rd, Madison</p> <p>Whitewater Public Works Department 150 Starin Road, Whitewater</p>
Saturday October 6, 2018	No Scheduled County Meetings		
Sunday October 7, 2018	No Scheduled County Meetings		

Finance Committee Agenda
Jefferson County
Jefferson County Courthouse
311 S. Center Avenue, Room 112
Jefferson, WI 53549
****REVISED 10-02-2018**

Date: Tuesday October 2, 2018

Time: 8:30 a.m.

Committee members:	Jones, Richard (Chair)	Kutz, Russell (Secretary)
	Rinard, Amy	Jaeckel, George (Vice Chair)
	Nelan, Conor	

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of Finance Committee minutes for September 7, 2018, September 17, 2018, September 19, 2018 and September 21, 2018
6. Communications
7. Public comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and possible action on approval of out-of-state travel – Health Department
9. Discussion and possible action on approval of out-of-state travel – Fair Park
10. ***Discussion and possible action regarding District Attorney Budget Presentation**
11. ***Discussion and possible action on Fund Balance Policy**
12. Discussion and possible action on claims against the County
13. Discussion and possible action on 2019 budget
14. Discussion and possible action on determining disposition of foreclosed properties, setting minimum bids for the sale of foreclosed properties and considering offers to purchase on foreclosed properties
15. Convene in closed session pursuant to section 19.85 (1)(e) Wis. Stats. for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for the purpose of discussion and possible action on setting minimum bids, selling and considering offers to purchase on tax foreclosed properties and other county owned properties
16. Reconvene in open session
17. Review of the financial statements and department update for August 2018-Finance Department
18. Review of the financial statements and department update for August 2018-Treasurer's Office
19. Review of the financial statements and department update for August 2018-Child Support Department
20. Discussion on 2018 projections of budget vs. actual revenues and expenditures
21. Update on contingency fund balance
22. Discussion of funding for projects related to the new highway facilities and sale of old highway facilities
23. Set future meeting schedule, next meeting date, and possible agenda items
24. Review of invoices
25. ****Discussion and possible action on Sale of the former Lake Mills Highway Satellite Shop (This item will not be acted on before 9:30 a.m. or later)**
26. Adjourn

Next scheduled meetings:

Thursday, November 8, 2018 Regular Meeting
Thursday, December 13, 2018 Regular Meeting
Thursday, January 10, 2019 Regular Meeting
Thursday February 14, 2019 Regular Meeting
Thursday March 14, 2019 Regular Meeting

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



ADRC Advisory Committee Agenda
Jefferson County Human Services Department
1541 Annex Road, Jefferson, WI 53549
Health/Human Services Conference Room

Date: Tuesday, October 2, 2018

Time: 1:00 p.m.

Committee Members: Russell Kutz, Chair; Jeanne Tyler, Carolyn Niebler, Ellen Haines, Marcia Bare, Connie Stengel, Ellen Sawyers, , Mary Vohs

1. Call to order
2. Roll call (establishment of a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of the ADRC Advisory Committee minutes from 7/3/2018
6. Communication
7. Public comment (Members of the public who wish to address the committee on specific agenda items must register their request at this time)
8. Advocacy Updates from GWAAR – Greater Wisconsin Agency on Aging Resources and /or ORCD – Office of Resource Center Development
9. Update on Mobility Manager 5310 Application
10. Discuss ADRC Report, Dominic Wondolkowski – ADRC Supervisor
11. Discuss Senior Dining Program Updates– Leigh Fritter, Nutrition Program Supervisor
12. Discussion and possible action on the final 2018 ADRC Annual Budget Plan
13. Discussion and possible action on the 2019 – 2023 Locally Developed Coordinated Public Transit – Human Services Transportation Plan
14. Discussion on items for the Next Agenda
15. Adjournment

Next scheduled meetings: November 6, 2018
 December 4, 2018

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Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Building and Grounds Committee

AGENDA

Jefferson County Courthouse
311 S. Center Avenue, Room 112
Jefferson WI 53549

Wednesday, October 3, 2018
8:30 a.m.

Committee Members

Greg David, Roger Lindl, Gregg Patrick, Laura Payne, Mary Roberts

1. Call to order
2. Roll call
3. Certification of compliance with Open Meetings Law
4. Review of the Agenda
5. Public Comment
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of the September 5, 2018 Building and Grounds Committee meeting minutes
8. Discussion and possible action on proposed crypt purchase and placement at the Potter's Field
9. Discussion and possible action related to building sponsorship
10. Update on Capital Projects & Proposed 2019 Budget
11. Update on courthouse parking lot reconfiguration / storm water plan
12. Discussion on review process for the Strategic Planning action steps related to Building and Grounds
13. Financial Reports (August)
 - a. Central Services
 - b. Management Information Systems (MIS)
14. Discuss future meeting schedule. Set next meeting date – November 7, 2018
15. Discuss potential agenda items for the Committee's next meeting
16. Tour of courthouse
17. Adjourn

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Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

NOTICE

Palmyra Lower Spring Lake Protection & Rehabilitation Lake District Board Meeting

A meeting of the Lake District Board with DNR and County experts will be held on Wednesday, October 3rd, 2018 at 1pm for information gathering and discussion about a possible 2019 winter drawdown. The meeting will take place at the Jefferson County Administrative Building, 311 S. Center Avenue, Room 113, Jefferson, Wisconsin.

Fair Park Committee Agenda
Jefferson County
Jefferson County Fair Park
Activity Center
503 N. Jackson Avenue
Jefferson, WI 53549

Date: Thursday, October 4, 2018

Time: 8:30 am

Committee members:	Poulson, Blane (Chair)	Hartz, Peter
	Lindl, Roger (Vice Chair)	Nelan, Conor
	White, Brandon (Secretary)	Hall-Kind, Debra
	Steindorf, Kathleen	

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of Fair Park Committee minutes of September 6, 2018
6. Communication
7. Public Comment
(Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Review of Community Feedback & Suggestions on Fair Operations
9. Discussion and possible action on Marketing Partnerships and Sponsorships
10. Discussion and possible action on RFP for soda contract
11. Discussion and possible action on 2018 Fair final numbers
12. Discussion and possible action on open forum to be held on October 11, 2018
13. Review of Financial Report
14. Review of Supervisor's Report
15. Review of Office Report
16. Discussion and possible action on future meeting schedule and agenda items
17. Adjourn

Next scheduled meetings:

Regularly scheduled meetings in the Activity Center Conference Room at
8:30 a.m. on the 1st Thursday of the month:
November 1, 2018
December 6, 2018

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920/674-7101 so appropriate arrangements can be made.

WISCONSIN COUNTIES UTILITY TAX ASSOCIATION

October 5, 2018 Board Agenda

Wisconsin Counties Association Board room

22 E Mifflin St #900

Madison WI 53703

NOTE: Same parking ramp as Alice's Ofc – Directions on last page

Time: 10:30 A.M. – 1:00 P.M., WORKING LUNCH

CALL IN INSTRUCTIONS:

CALL IN NUMBER: 515 739 1285 Hit #

PARTICIPANT CODE: 935752 Hit #

LEADER CODE: Alice will open the line

- Call to Order/Introductions – Larry Willkom
- Roll Call / Welcome guests – Larry Willkom
- Approval of Minutes of get last board meeting date
- President's Report – Larry Willkom
 - Decide Dues percentage for 2019 WCUTA dues
 - Discuss CSI 2019 contract
- Treasurer's Report – Supervisor Bob Yeomans
 - Treasurer's Report (handout)
 - 2019 Dues Update based on DOR projections for 2019 utility tax distribution. (handout)
 - Summarize Special meeting with WCA June 25th to assess pursuit of formula change in 2019 budget bill for stable future funding as a result of implications for shrinking pot of money for counties from utility tax (handout).
- **11:30 -1 working lunch discuss and action items**
- **CONFIRMED SPEAKERS: Mark O'Connell WCA Executive Director and Kyle Christiansen, WCA tax lobbyist with WCUTA Supervisor Bob Yeomans facilitating discussion**
 - Results of WCA annual meeting discussion about changing the utility tax formula and realistic path to achieve this working with WCUTA.
 - Group discussion re budget option
- Open discussion of options and net action steps.
- Next meeting date
- Adjourn

WCUTA 2018 Officers

President
LAWRENCE WILLKOM
(715) 723-5804
Chippewa County

Vice President
BRAD KARGER
(715) 261-1400
Marathon County

Secretary
WILLIAM GOEHRING
(920) 994-4749
Sheboygan County

Treasurer
BOB YEOMANS
(608) 757-5540
Rock County

Executive Director
ALICE O'CONNOR
Direct (608) 250-4685
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Member Counties

ASHLAND
BUFFALO
CHIPPEWA
COLUMBIA
DOUGLAS
DUNN
FOREST
GRANT
JEFFERSON
KENOSHA
KEWAUNEE
LA CROSSE
MANITOWOC
MARATHON
MARINETTE
OZAUKEE
ROCK
SHEBOYGAN
VERNON
WASHINGTON
WAUSHARA

Wisconsin River Rail Transit Commission

Meeting - Friday, October 5th, 2018 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

10 minutes estimated | Action Items

1. 10:00 AM **Call to Order** – Alan Sweeney, Chair
2. Roll Call. **Establishment of Quorum** – Matthew Honer
3. Action Item. **Certification of Meeting's Public Notice** – Noticed by Honer
4. Action Item. **Approval of Agenda** – Prepared by Honer
5. Action Item. **Approval of draft September 2018 Meeting Minutes**– Prepared by Honer
6. Updates. **Public Comment** – Time for public comment may be limited by the Chair
7. Updates. **Announcements by Commissioners** – No Discussion Permitted

REPORTS & COMMISSION BUSINESS

10 minutes estimated | Update and Action Item

8. **WRRTC Financial Report** – Jim Matzinger /Gene Gray, Accountant
 - Update on Loan Repayment Schedule
 - Treasurer's Report and Payment of Bills.

10 minutes estimated | Update

9. **Wisconsin & Southern Railroad's Report on Operations** – Ken Lucht, WSOR
 - Update on Monthly Maintenance Activities
 - Update on Capital Projects
 - Other Continuing Issues/ Topics
 - Update on Business Development

10 minutes estimated | Update

10. **WisDOT Report** – Kim Tollers, Rich Kedzior, WisDOT

10 minutes estimated | Update

11. **WRRTC Communications and Administrator's Report** – Honer, Admin.

15 minutes estimated | Update

12. **Update on Flood Mitigation Plan by WSOR** – Lucht, WSOR.

10 minutes estimated | Update and Action

13. **Consideration and Possible Action on New Turn-out and Track within Railroad Right-of-Way for New Customer in Delavan, WI** – Lucht, WSOR.

14. Action Item. **Adjournment**



Jefferson County

Solid Waste/Air Quality Committee – Clean Sweep Event

Friday, October 5, 2018

Time: 3 p.m. to 5:00 p.m.

*City of Whitewater Public Works Complex
150 E. Starin Road
Whitewater, WI 53190*

Members: Don Reese-Chair, Greg David-Vice Chair, Roger Lindl, Peter A. Hartz, and Dick Schultz
Staff: Sharon Ehrhardt, Matt Zangl, Sarah Higgins and Lindsey Schriener

1. Clean Sweep Event Operation

A. Place: City of Whitewater Public Works Complex, 150 E. Starin Road, Whitewater, WI 53190

Directions: Find North Fremont Street west of downtown Whitewater. Turn on North Fremont Street and follow it to Starin Road. Turn east on Starin to the Public Works Complex at 150 Starin Road.

B. Time: The staff, Solid Waste/Air Quality Committee and volunteers should arrive at 2:30 p.m. The Clean Sweep starts at 3:00 p.m. All volunteers need to sign in.

C. Safety Meeting: The safety meeting is at 2:30 p.m. sharp. All volunteers, Committee members and staff should attend this meeting. Veolia will be set up and ready for operation at 3:00 p.m. The general public will be arriving shortly before 3:00 p.m.

D. Dress Requirements: Please dress appropriately; no sandals, open toed shoes or shorts.

2. Committee members, staff and volunteers should notify Sharon by September 28 if you plan to attend. (920) 674-7430 or Email Sharoneh@jeffersoncountywi.gov
3. Adjourn

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This is a Clean Sweep Event no business will be conducted